

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____



Wednesday, January 10, 2024
REGULAR MEETING MINUTES

BRIGHT LOCAL SCHOOLS
Location: Whiteoak High School
Time: 6:23 p.m.

1 . Welcome/Opening

Subject	A. Welcoming
Meeting	Jan 10, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings-so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Jan 10, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Roll Call
Meeting	Jan 10, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening

Held _____ 20 _____

Access Public

Type Procedural

Steve Cox, Board Member
 Tammy Hauke, Board Member
 Nicole Barnett, Board Member
 Jobey Lucas, Board Member
 Angie Wright, Board Member
 Jason Iles, Superintendent
 Jeff Rowley, Treasurer
 John P. Gauche, HS/JH Principal
 Sarah Barnes, Bright PTO

Subject D. Pledge of Allegiance

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

2 . Adoption of Agenda

Subject A. Adoptions Of Agenda

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action **(Resol. #012-2024)** Motion to adopt the agenda for the January 10, 2024 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		

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Mrs. Wright			X		
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3. Administrative/Committee Reports

Subject A. Superintendent - Mr. Jason Iles

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information, Reports

- Digital Sign One Stop Signs-Ordered; hopefully install will begin in a couple weeks. Post donated by Superior Steel.
- Cintas Installation: most everything is in, good response from students and staff. We will be establishing order amounts and limits as months continue. All old inventory will be exhausted before we start with the new Cintas products.
- Governor's Office Update; Mr. Rowley and I met with Ethan Reynolds. Topics discussed included our district position with OFCC, and the district applying for the State Capital Budget funds available every two years. Mr. Iles has reach out with SHP to discuss some potential project proposals that we can consider in submitting for Capital Budget consideration. Applications have to be submitted no later than April 8th.
- People's Bank Donation of \$250 to support students.
- January is Board Appreciate Month. Mr. Iles presented each board member a recognition certificate and gave a big "Thank You" for your service on behalf of the entire district.
- Board Member Training Jan 24th @ Fairfield 5pm
- January 19th Homecoming/Report Cards Issued
- Enrollment Numbers; ADM is 735, up 4 from December.
- School Discipline-Wrapping Up School Threat Incident; Final exposition hearing is next week. The second student was released after 90 days incarcerated. We will continue to work with her on a remote basis to keep her up on her education and ensure when the time comes that she is ready to return to school.
- We entered in a service partnership with the Brown County ESC to help support and guide us in meeting Title IX compliance matters.
- Mr. Iles has been working to establish at least 2 District Calendars for next year for the board, calendar committee, unions and staff consideration. One of the things he has proposed to add an MOU to include graduation day as a working day to be attended.
- Prom location may be switched from the Willow to Orpheum in Hillsboro
- Crop Profit-\$6,064.60 has been deposited into VO AG Special Projects Fund through Bright Local. Mr. Iles noted that since its inception, Mr. Rowley has been investing these funds on behalf of the FFA and crediting interest earnings to that account monthly. Mr. Iles want to give a thank you to Nutrein, the Gillespie's, and the Roberts Family who helped in providing product, time and equipment to make the project possible for or Ag students. Mrs. Hauke stated that if they ever get in a situation where they need help in combining the crop to just reach out to her and the family.
- Mr. Iles noted that he had received a call from the CTC informing him that our Ag program currently is not in compliance the 3 years prior to COVID. Mr. Gauche and he are going to begin the necessary inquiries and investigation to find out why, and get it corrected. Mr. Iles has spoken to Mr. DeAtley and he is not aware why, but is will to do whatever to get in corrected.

File Attachments
 Nurse.Dec.pdf (12 KB)

Subject B. Southern Hills Career & Technical Center Report-Mr. Steve Cox

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Held _____ 20 _____

Access Public

Type Information

Mr. Cox reported that the CTC will be meeting on January 11th to select the construction contractor for the new building project.

Subject C. High School Principal's Report- JP Gauche

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Gauche wanted to thank the board for all you do for the District in supporting our students, staff, and the administration.

Subject D. Elementary Principal Report- Whitney Gobin

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

1. Happy School Board Appreciation Month!. We appreciate your support and encouragement! Thanks for all that you do!
2. Bright Elementary Enrollment - January 2024
 - Pre-K – 57
 - K – 54
 - 1st – 53
 - 2nd – 66
 - 3rd – 46
 - 4th – 49
 - 5th – 71
 - 6th – 55
 - Total 451
3. Dyslexia Training- 2nd and 3rd Grade Teachers are finishing the online modules and then will have a workshop with Debbie Mickey and Holly Burgess from the ESC on May 10th. Other modules are being released by the state for the upper grade levels. The approved curriculum list should come out later this month.
4. Upcoming Important Dates:
 - Jan 19** South Central Power Electric Bike Assembly 1:30-2:30
 - Feb 16** Father Daughter Dance Sponsored by the Junior Class
 - Feb 22 & 27** Conferences
 - Feb 22** Spring Pictures – Class & Staff pics
 - Tutoring -Thursdays, **Feb. 29 March 7, 14, 21**
 - March 8** Children's Theatre of Cincinnati
 - April 4** - 1/2/3 Musical
 - March 27** Kindergarten Registration
5. Starting the second round of walk throughs and evaluations

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6. Spring testing and Tutoring is set... Tutoring -Thursdays, Feb. 29 March 7, 14, 21

- 4th ELA – Apr 4,5
- 3rd and 5th ELA – Apr. 8,9
- 6th ELA - Apr 10, 11
- 5th Math – Apr 15,16
- 6th Math – Apr 17,18
- 4th Math – Apr 22,23
- 3rd Math – Apr 24,25
- 5th Science – Apr 24,25

File Attachments
[January 24 Elementary Board Update.docx \(1,545 KB\)](#)

Subject E. Food Service- Debbie Robertson

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Rowley noted that Mrs. Robertson did mention that it appears the Supply Chain Grant that we applied for and received last school year is going to be available again and she will be applying for it.

Subject F. Transportation- Lynn Decker

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Iles reported that Micro-Bus has been delivered and is in operation, and that bus inspections will be taking place next week.

4 . Financial Reports/Resolutions

Subject A. Approval of December 20, 2023 minutes

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Held _____ 20 _____

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the December 20, 2023 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
[Board Minutes December 20, 2023 discussion draft.pdf \(232 KB\)](#)

Executive Content

See attached.

Subject B. Financial Reports

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending December 31, 2023 as presented.

Mr. Rowley added that in looking at attachment G which is our investment portfolio, that for the first 6 months of the year we have earned just over \$103,000 in interest due to the increase interest rate market.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)
- 6) G - Investment Porfolito

Administrative File Attachments
[A_Treasurer Detail Report for Jan 10 2024.pdf \(116 KB\)](#)
[A1_Cash Reconciliation as of December 31, 2023 signed.pdf \(35 KB\)](#) A
[2_Cash Summary Report Dec 23.pdf \(47 KB\)](#)
[B_Disbursement Summary Report Dec 23.pdf \(50 KB\)](#)
[C_Appropriation Summary Report Dec 23.pdf \(28 KB\)](#)
[D_Receipt Listing Dec 23.pdf \(69 KB\)](#)
[G_Investment Portfolio 12312023.pdf \(95 KB\)](#)

Subject C. Revenue and Appropriations Modifications

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

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Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content See attached Adjustment Report "E".

Administrative File Attachments
E1 Anticipated Revenue Transactions Modifications Dec 23.pdf (31 KB)
E2 Budget Transactions Modifications Dec 23.pdf (39 KB)

Subject D. Transfers and Advances

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Approve the following fund transfers as presented

Transfer of December Medicaid Reimbursement receipts in the amount of \$9,052.08 from the General Fund 001-7200-910-9021-000000-000-00-000 to the Permanent Improvement Fund 003-5100-9020-000.

File Attachments
F Transfer Advance Activity Report Dec 23.pdf (31 KB)

Subject E. Donations

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- Approve donations of pottery supplies and Kiln items for the Art Department at Whiteoak JH/HS valued at \$6,745.00 from Brenda Bradds, Hillsboro, OH.
- Approve donation from Donors Choose for collapsible foldable wagon cart valued at \$69.99 for MaKayla Kranz's room.
- Approve donation from Donors Choose for Go write dry erase paper valued at 48.82 for Katie Short's room.
- Approve donation from Donors Choose for 25-Texas Instruments calculators for Katie Short's room.
- Approve donation from Donors Choose for a Topment 15 drawer rolling organizer cart for storage in Katie Short's room.
- Approve donation from Donors Choose for a Silver Floor Lamp for Katie Short's room.

Held _____ 20 _____

Subject F. Approval of Financial Reports and Resolutions.

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #013-2024)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox		X	X		
Mrs. Hauke	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

5 . Facilities and Transportation

Subject A. Facilities Updates

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

Equipment @ Elem

- Main Water Pump is Leaking, and it is uncertain how long it has been leaking.
- Fire Pump @ Elem Leaking 30-40K Replacement. Mr. Iles noted that it has been passing inspection, but at some point it will not if something is not done. Matt has the guy looking for a possible rebuild kit.
- Sump Pump @ Elem Leaking; Matt has been in contact with a certified plumber to see what needs to be done to fix these problems.
- Main Beam Cracks in ELEM GYM. He has asked Matt to take a look at those and get them reviewed by a structural engineer if needed.
- Working on safety and security wrap proofs for upgrades to high school gym doors and entry.
- Trash can lifts purchased with the BWC Intervention grant funds.
- Digital sign for high school has been ordered.
- Cintas Installation Excellent! Nice Upgrade

File Attachments

- [IMG_3155.jpg \(1,613 KB\)](#)
- [IMG_3159.jpg \(1,309 KB\)](#)
- [IMG_3160.jpg \(1,100 KB\)](#)

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IMG_5235.jpg (355 KB)
 IMG_3154.jpg (1,389 KB)
 IMG_3153.jpg (1,320 KB)
 IMG_3167.jpg (1,270 KB)

Subject B. Field Trips

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

Approve the 2nd grade field trip to Newport Aquarium, Newport Kentucky, April 29, 2024.

Subject C. Building Use

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

Approve Cafeteria/gym for Leslie Lynch on 1/6/24 for Birthday Party.

Subject D. Approval of Facilities and Transportation.

Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #014-2024)** Motion to approve the Facility and Transportation Resolution items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		
Mrs. Wright			X		

6 . Education/Curriculum/Instruction

Held _____ 20 _____

Subject**A. Updates**

Meeting

Jan 10, 2024 - REGULAR MEETING MINUTES

Category

6. Education/Curriculum/Instruction

Access

Public

Type

Information

Entered a partnership with Graduation Alliance

-22 Plus Program- Offered Free for BLS D Residents with Southern State (18-21 year old students)

Varsity Tutors

-Seats for all BLS D Students free of charge.

7 . Personnel**Subject****A. Personnel**

Meeting

Jan 10, 2024 - REGULAR MEETING MINUTES

Category

7. Personnel

Access

Public

Type

Action

Melissa Docter, Heather Roberts, Katie Ames & Jill Barnett will be taking a professional day on April 29, 2024, to Newport Aquarium with 2nd grade.

Subject**B. Certified Substitute**

Meeting

Jan 10, 2024 - REGULAR MEETING MINUTES

Category

7. Personnel

Access

Public

Type

- Lucille Allen

Subject**C. Approval of Personnel**

Meeting

Jan 10, 2024 - REGULAR MEETING MINUTES

Category

7. Personnel

Access

Public

Type

Action

Recommended
Action**(Resol. #015-2024)** Motion to approve the personnel recommendations items as presented.Admin Content

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Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

8 Administrative Advisor

Subject A. SADD Advisor Supplemental
Meeting Jan 10, 2024 - REGULAR MEETING MINUTES
Category 8. Administrative Advisor
Access Public
Type

SADD Advisor-Angie Bogart
 Category VII
 Index .03
 SADD Advisor (Students Against Destructive Decisions)
Admin Content
 Board asked that SADD News videos be shared with them as well.

Subject B. Approval of Administrative and Advisory.
Meeting Jan 10, 2024 - REGULAR MEETING MINUTES
Category 8. Administrative Advisor
Access Public
Type Action
Recommended Action (Resol. #016-2024) Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

9 . Adjourn

Subject **A. Adjourn**

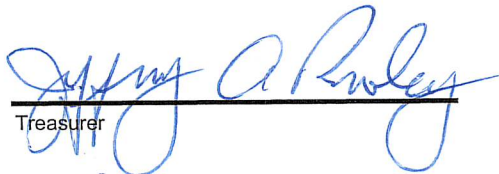
Meeting Jan 10, 2024 - REGULAR MEETING MINUTES

Category 9. Adjourn

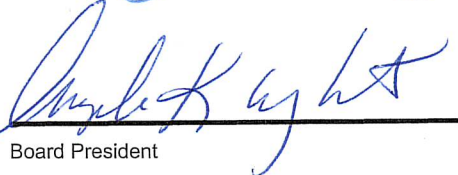
Access Public

Type Procedural

Meeting adjourned at 7:28 PM



Treasurer



Board President